

Factsheet

Revas Corporate Secretariat

Revas Corporate Secretariat provides directors and senior management with a full range of professional compliance and governance support from qualified company secretaries who act as an executive arm of the Board or Management Team to protect the organisation and its directors from operational and personal risk.

With a team of more than a dozen advisors, Revas Corporate Secretariat is one of the largest UK public advisory Governance providers. Team members have worked as company secretaries for listed and private companies, not-for-profit organisations and public sector bodies so they fully understand both your perspective and governance requirements.

It is therefore not surprising that our client list includes Main Listed and AIM companies, medium to large private companies, charities and educational establishments.

We can also provide integrated Governance and Compliance solutions by combining Revas' company secretarial skills with the specialist disciplines of other advisors within the Baker Tilly main practice. These include expertise in internal controls, disclosure and reporting, risk management, internal audit, performance management, business continuity and disaster recovery, fraud mitigation and data protection.



Members of our team belong to various governance bodies including the QCA's Corporate Governance Committee.

Our Services

We group our services into three main categories:

Start-Up and Basic Compliance – these services include advising on company formation and capital and shareholding structure; selecting appropriate jurisdictions to establish your organisation's operations outside the UK; and establishing and maintaining the legal requirements of these operations.

In association with our international network and tax advisors, we can also establish and maintain all statutory registers on our online system (Blueprint); prepare year-end minutes for Directors and members and Annual Returns to Companies House; and provide your company with a registered office at any of our 29 UK offices.

Projects and Transactions – we provide an extensive range of support activities including updating and amending Articles of Association, registration details and constitutional documents; appointing and removing directors; preparing companies for sale, CVAs, rights issues and group reorganisations; and providing Interim Company Secretary secondments.

Good Governance Programmes – these cover four main areas within an organisation's Corporate Governance: strategy, architecture, compliance and control environment.

We identify the 'red flags' that expose your organisation and its directors or principals from a legal perspective, concern your stakeholders, hinder opportunity or otherwise destroy corporate value.

We then work with you to design and develop an effective Good Governance Programme and assist in its implementation.

Our clients – your needs

Our services provide support and protection for any client with the following business requirements:

- A more cost-effective solution than employing an in-house corporate secretarial team

- Professional advice to enable them to meet their legal obligations
- Professional help to undertake specific transactions
- Assistance to develop a Compliance System to comply with the law under statute, regulation and best practice
- A flexible fee structure that means you only pay for what you need at any particular time
- A responsive professional service that is delivered by qualified company secretaries and governance specialists
- A combination of corporate secretariat skills and other specialist skills such as strategic planning, internal controls, risk management, reporting, disaster recovery, fraud mitigation, IT systems and data management to develop a fully integrated solution.

WHY CHOOSE REVAS CORPORATE SECRETARIAT?

Since Revas was set up at the end of 2005, the company has striven to provide the five most important benefits that clients demand from a service provider:

Affordability – avoid the high overheads of an in-house corporate secretariat team and only pay for the services you need from our comprehensive, modular portfolio of services.

Expertise – your service is delivered by qualified company secretaries and governance specialists with a proven track record.

Freedom – by outsourcing your corporate secretariat services, your directors and senior management can focus on improving the performance and profitability of your business.

Access to specialists – the opportunity to work with Baker Tilly's specialist advisors to develop integrated Governance and Compliance solutions.

Peace of mind – there are more than 20 different criminal offences for which a director can be imprisoned, disqualified or have his assets confiscated. Good advice can protect your reputation, assets and liberty.

What is Revas?

Revas is the outsourcing arm of Baker Tilly, a leading UK and international provider of accountancy and business advisory services. It offers a full range of outsourced corporate secretariat, accounting, payroll, time and expenses recording and billing services for organisations which need a cost-effective, tailored alternative to managing their governance and back office finance functions in-house.

If you would like further information on how Revas Corporate Secretariat services can protect you and your business, please visit www.revas.co.uk, contact us at revas@bakertilly.co.uk or telephone the Revas Business Development team on 01473 269900.

www.bakertilly.co.uk

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